



113 W. Wayne Avenue  
Wayne, PA 19087

Phone 610.687.6415 | [info@womensrc.org](mailto:info@womensrc.org) | [www.womensresourcecenter.net](http://www.womensresourcecenter.net)

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## WOMEN'S RESOURCE CENTER POSITION DESCRIPTION

**Position Title:** Facilitator- Girls Lead, Middle School/High School

**Reports To:** Director of Program

**Position Summary:** Facilitate the Girls' Leadership Program with a group of up to 22 7th/8th or 9th grade students, using the curriculum and materials provided by Women's Resource Center.

**Hours:** Contracted employee during the school year. Program takes place during the school day and runs over 18 sessions. Total of 18 in-school sessions for each school (each session is one school period long, ranges from about 45-60 minutes each), prep time and commuting to school location. Attendance at annual Girls Lead Conference (in April 2024). We are looking for someone to facilitate at one school, maybe more.

We are currently hiring facilitators for our program in the five-county greater Philadelphia area at: school/s TBD

**Compensation:** \$125/session up to 18 sessions at each school

**Duties and Responsibilities:** Facilitate Girls Lead with a group of 7<sup>th</sup>/8<sup>th</sup> or 9<sup>th</sup> grade students, using the curriculum and materials provided by Women's Resource Center. The curriculum emphasizes leadership development, focusing on the skills of communication, decision-making, conflict-resolution and problem-solving. In the second half of the program, support the students to design and implement an advocacy project of their own choosing, which applies all of the above skills taught. This is a skills building group, however sensitive topics/experiences may be discussed. Facilitator will work with a designated school partner to determine group schedule, and will communicate with students via Remind App.

**Skills, Knowledge and Abilities Required:**

- Experience working with adolescent girls in a professional setting
- Teaching or group counseling experience
- Knowledge of school systems and the current culture of school settings
- Comfort working with populations diverse in ethnicity, religion, socio-economic status, and abilities
- Comfortable letting students lead conversations/topics and limiting lecturing
- Current clearances (to be obtained by applicant): PA state criminal clearance, PA state child abuse clearance and FBI criminal background check

**Preferred Education, Training and Certifications:**

- Master's degree in Counseling, Social Work, or related fields preferred. Substantial professional experience and strong references enhance the application of those without a graduate degree.



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**To Apply:** Email Danielle Siwek at [danielle@womensrc.org](mailto:danielle@womensrc.org) with your resume, cover letter, and two professional references by Friday, July 21, 2023.